

## BSB60420 ADVANCED DIPLOMA OF LEADERSHIP AND MANAGEMENT

# ENHANCE KEY LEADERSHIP SKILLS

Learn the skills of good management and leadership with the BSB60420 Advanced Diploma of Leadership and Management. For individuals who are required to fulfill key objectives for a business, this course is ideal to attain specialised skills and knowledge.



NATIONALLY RECOGNISED  
TRAINING



**SUPPORTIVE  
ONLINE LEARNING  
ENVIRONMENT**



**FLEXIBLE  
PAYMENT  
OPTIONS**



**NATIONALLY  
RECOGNISED  
COURSE**



**REGULAR  
INTAKE  
DATES**



**SKILLED AND  
EXPERIENCED  
TRAINERS**



**JOB  
PLACEMENT  
SUPPORT**

### WHO IS IT FOR?

BSB60420 Advanced Diploma of Leadership and Management is for individuals who wish to take up senior leadership positions or want to develop exceptional leadership skills to become an entrepreneur.

### DELIVERY METHOD

Self-paced Online (Study and Complete Assignments at Your Own Pace) with Weekly Support Sessions.

**COURSE  
FEE\***  
\$3000

**COURSE  
DURATION**  
1 Year



## COURSE HIGHLIGHTS

- ◊ Ongoing weekly support sessions
- ◊ Study and complete assignments at your own pace
- ◊ Use your work experience or current work experience to complete projects for assessments
- ◊ Real time business case studies to get hands-on practice
- ◊ Get paid services like resume writing and more to make job search easier

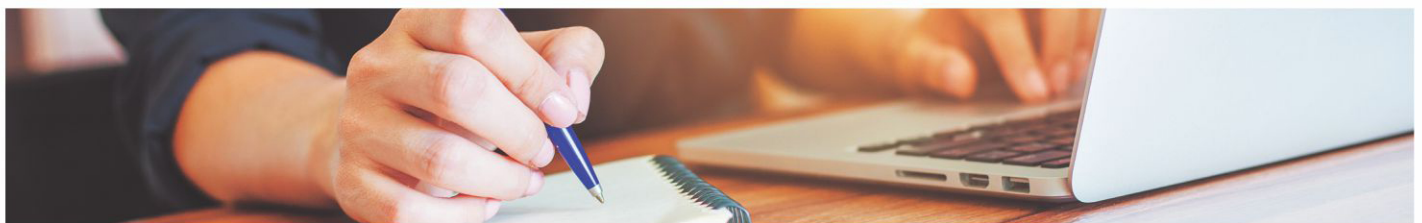
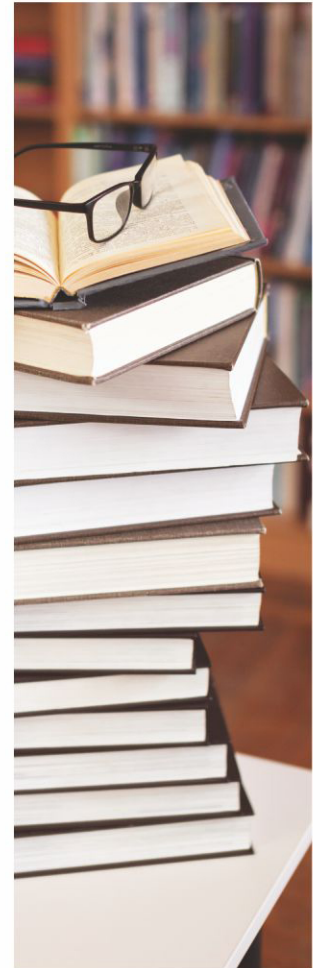
## YOUR EXPERIENCE COUNTS

- ◊ Easy upgrade options for superseded to current training package
- ◊ Easy credit transfer for previously attained units
- ◊ Recognition of Prior Learning (RPL) for experienced candidates

## UNITS OF COMPETENCY

Total No. of Units - 10 | 5 Core Units + 5 Elective Units

TYPE	UNIT CODE	NAME OF THE UNIT
CORE UNITS	BSBCRT611	Apply critical thinking for complex problem solving
	BSBLDR601	Lead and manage organisational change
	BSBLDR602	Provide leadership across the organisation
	BSBOPS601	Develop and implement business plans
	BSBSTR601	Manage innovation and continuous improvement
	-	-
ELECTIVE UNITS	BSBCMM511	Communicate with influence
	BSBSUS601	Lead corporate social responsibility
	BSBFIN601	Manage organisational finances
	BSBSTR602	Develop organisational strategies
	BSBHRM614	Contribute to strategic workforce planning
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	-	-



## EMPLOYMENT PATHWAYS

After you complete this course, you can take up different roles like:

Area Manager  
 Manager  
 Business Analyst  
 Senior Executive  
 Quarry Business Manager  
 Managing Director



## EXTENSIVE STUDENT SUPPORT

- ◊ Mentoring from appropriately qualified trainers
- ◊ Online support and exercises for select courses
- ◊ Referral to external learning support services and resources
- ◊ Access to a Student Support Officer for any queries regarding the course, attendance or other issues
- ◊ Non-Academic support
- ◊ Job Placement support
- ◊ Reasonable adjustment in compelling / compassionate situations

For more information, please refer to our Student Support Policy.



## APPLY NOW WITH 3 EASY STEPS

- ◊ Call and speak with one of our friendly course advisors
- ◊ Complete and submit the application form online, over the phone or in person
- ◊ Choose a payment option that is right for you

*Please Note: Confirmation of enrolment is subject to the candidate undertaking a Pre-Training Review and Language, Literacy and Numeracy (LLN) assessment.*



## FLEXIBLE PAYMENT OPTIONS



QuickaPay EZYPAY®



## FREQUENTLY ASKED QUESTIONS (FAQ)

### Can I complete the course in under a year?

Yes. Learners may complete the course in under a year depending on prior experience, readiness and commitment to the course. Experienced learners may be eligible to apply for credit transfer or Recognition of Prior Learning (RPL) to essentially complete the course sooner.

### What if I need more than 1 year to complete the course?

We strongly advise that learners try to complete the course in 1 year. However, under unavoidable circumstances where you need longer to complete the course, you will have to re-enrol for incomplete units. Learners may also request a deferment in case the course enrolment period needs to be extended or adjusted for any reason.

### Can I get additional, structured support from the assessor?

Learners who choose self paced study receive weekly support sessions with trainers to discuss concerns, issues or doubts that they may have during the learning and assessment process. Besides these structured support sessions, learners also get 2 hours per unit of free one-on-one sessions with their assessor with a prior appointment. If you need additional support, we also have paid sessions to help learners complete their course successfully.

### What if I have to discontinue my course during the enrolment period?

If you are able to continue the course at a later date, we suggest that you defer the enrolment. This can be done by completing a Withdrawal and Deferment Form. Deferment is available for up to 6 months from the date of enrolment. After this period, learners will have to re-enrol for incomplete units.

In order to withdraw from the course, you may submit a Withdrawal and Deferment Form stating the reason for your withdrawal. Within 10 days of receiving the withdrawal request, Frontier will review the application. Following that, learners will be informed about the refund associated with the withdrawal in accordance with the Fees and Refund Policy.

### Are there any entry requirements for the course?

- Learners must be 18 years old or above.
- Learners should be a resident of Australia.
- They must demonstrate LLN proficiency equal to at least AQF Level 3 through the LLN test or provide previously achieved certification that is equivalent to or above the course level.
- Learners must demonstrate digital literacy that will help them complete online course work through a digital literacy test.



## WHY FRONTIER?

At Frontier, our mission is to create a strong impact and leave an imprint on the community by empowering students through accessible, high quality education.

20 YEARS OF  
EXCELLENCE

COMMITTED TO  
HIGH QUALITY  
EDUCATION

BEST  
LEARNING  
OUTCOME

OVER 8000  
SATISFIED  
STUDENTS

MULTICULTURAL  
ENVIRONMENT

FRIENDLY AND  
SUPPORTIVE  
FACULTY &  
STAFF



“ The future starts today,  
not tomorrow ”

- Pope John Paul II

ENROL NOW AND BUILD THE  
CAREER OF YOUR DREAMS



CONTACT YOUR  
COURSE ADVISOR  
(03) 9041 1820  
info@frontier.edu.au

 **Frontier**  
INSTITUTE OF TECHNOLOGY  
LEARN YOUR WAY

Students between 45-70 years of age may be eligible for the Verto Skill To Transform program. Get in touch with a Course Advisor to know more.



NATIONALLY RECOGNISED  
TRAINING

RTO 21244

frontier.edu.au

\*This is an indicative price. To know more about offers or revised prices, if any, log on to [www.frontier.edu.au](http://www.frontier.edu.au)